

# **Copyright Permission Request**

**INSTRUCTIONS:** Thank you for your interest in securing copyright permission through Copyright Clearance Center. To ensure we properly assist you, we need additional details about your request. Please complete this form and return to NewOrder@copyright.com.

Once we have received your request, please allow up to 24 hours to receive an email from us confirming your order. Upon receipt of your email, please follow the prompts to read and accept the terms and conditions and provide payment information. After you complete your purchase, you will subsequently receive an confirmation email with your license.

Date:

### **STEP 1: Requestor Information**

billing contact and address.

#### Name: **Publication Title** Company ISSN or ISBN Not-for-Profit? Yes Industry **Article Title** No Street Address Author City Publisher State / Province Copyright / Pub Date Postal / ZIP Code Volume Edition / Issue Country Phone Page Range Portion Used (entire article, Email excerpt, chart, etc.) If billing information is Are you the Author? Yes different than requestor information, please provide

STEP 2: Information about the Content to be Reproduced

No

Please note: all fields are required to complete your transaction. If you have questions, please contact Customer Service at +1-978-750-8400.

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### STEP 3: How will the content be used? (Only complete the lightly shaded areas that apply.)

	Photocopy for General Business Use	Share Content Electronically	Republish Content
Number of copies / distribution / circulaton			
If content is posted on a website, what is the URL?			
(In what format will the content be republished? (textbook, journal, e-book, etc.)			
If posting content online, are you posting to an internet, intranet or extranet?			
If posting content online, how many months will the content be posted?			
Date content will be republished			
Is the republishing publisher a for-profit or not-for-profit organization?			
New publisher's name			
Title of new publication			
Will the new publication be translated into a different language? If yes, please list all languages. If necessary, submit this on a separate piece of paper.			

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